



.. catering agreement ..

:: deposit

a 50% deposit is required to secure the date and will be credited toward the final bill. a credit card will serve as a deposit to hold the date.

:: confirmation agreements & final guest count

to ensure the finest quality of all food and services, a guaranteed attendance must be received at least 14 days prior to the event. this will serve as the guaranteed minimum for which your group will be charged, or the actual number of guests attending, whichever is greater. once received, this number is not subject to reduction. should an affirming number not be received 14 days prior to the event, the initial estimate will be the number charged or the actual number of guests served, whichever is greater.

** Amalfi's is prepared to serve 5% over a guarantee of 100 persons or less.

:: payment

payment in full must be made the day of the event by cash or credit card.

in the event the function is canceled within **14 days or less of the contracted date**, the entire deposit will be retained. if a balance remains due and unpaid at the conclusion of the function, the credit card on file will be used to settle the balance.

:: guest provided items

amalfi's catering is not responsible for storage, transfer or assembly of guest's decorations and centerpieces. guests will need to make prior arrangements for set-up and transfer of decorations, centerpieces and floral arrangements, etc.

:: food & beverage

all food and beverage must be consumed in function areas and must be purchased solely through amalfi's catering. menu selection, prices and gratuity will be confirmed 30 days prior to function date. changes made thereafter may result in additional charges.

client signature: _____

date _____

on file credit card# _____

exp date _____

(visa or mastercard)