

# AGREEMENT FORM

## PRIVATE DINING EVENTS

### DEPOSIT

A credit card on file will serve as a deposit to hold the date. Any cancellations within 14 days or less of the contracted date a \$200 deposit will be retained.

### PAYMENT

All charges will be presented on one guest check and are payable at the conclusion of the event. Payment must be made by cash, check or credit card.

### GRATUITY

There is an 18% service charge added to the bill on the day of the event.

### FOOD & BEVERAGE MINIMUM

The Chianti Room: \$400 (Tues & Wed). \$600 (Thurs - Sun).

The Legend Room: \$500 (Tues & Wed). \$1000 (Thurs - Sun).

The North Dining Room: \$300 (pre-operational hours)

#### .. TIME SLOT ..

PRE-OPERATING HOURS: \_\_\_\_\_

3PM - 6PM

7PM - CLOSE

- PLEASE CHOOSE ONE -

### DISPLAYS & DECORATIONS

Amalfi's provides linen table cloths and candles. Decorations are welcome with the exceptions of confetti and tacking & taping to the walls, ceiling and light fixtures. Any damage caused to the premises before, during or after the event will be the responsibility of the client.

### CONFIRMATION AGREEMENT & FINAL GUEST COUNT

A guaranteed attendance must be received at least 3 days prior to the event. This will serve as the guaranteed minimum for which your group will be charged, or the actual number of guests attending, whichever is greater.

EMAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

TODAY'S DATE: \_\_\_\_\_ EVENT DATE: \_\_\_\_\_

NAME ON CARD: \_\_\_\_\_

CREDIT CARD #: \_\_\_\_\_ EXP DATE: \_\_\_\_\_ CVC#: \_\_\_\_\_

CLIENT SIGNATURE: \_\_\_\_\_

CHECK ONE:  VISA  MASTERCARD  DISCOVER  AMERICAN EXPRESS

CHECK ONE:  CHIANTI RM  LEGEND RM  NORTH DR

GRAZIE!

